

Curriculum Vitae

Address- Type II -74

P&T Colony

Shastri Nagar

Jaipur-302016

Hitesh Kumar

Mobile No:--91-7690894626

Mail Id : Hitesh.kumar9057@gmail.com

Career Objective

A Position in your esteemed organization providing the opportunity to make a strong contribution to organization goals through continued development of professional skill and personal ability.

Academic Qualifications

Name of Course	University /Board	Subject	Year	Percentage
10 th	RBSE AJMER	All Subject	2012	75.50
12 th	RBSE AJMER	Commerce	2014	80.60
B.COM	UNIVERSITY OF RAJASTHAN	Commerce	2017	55.00
M.COM	UNIVERSITY OF RAJASTHAN	Accountancy and Business Statistics	2019	44.00

Other Qualification

- CA- Common Proficiency Test
- CA-IPCC (Drop Out).

Computer Skills

- Excel.
- Tally ERP.9.

Expertise Area:

- Tally – Accounting, Billing
- Finalization of Accounts
- MS-Excel

Working Experience

- 01 Year Working Experience in CMS Service as on Accounts Assistant

Area of Strength

- Time Management
- Skills Positive Attitude
- Honest & Responsible

Hobbies

- Visit to Different Place
- Reading Books.
- Team Work.

Personal Details

Name	:	Hitesh Kumar
Father's Name	:	Mr. Rajendra Kumar
Date of Birth	:	13 Aug. 1997
Language Known	:	Hindi & English
Nationality	:	Indian
Marital status	:	Unmarried

Declaration

I hereby declare that the information furnished above is true to the best of my knowledge.

Place: Jaipur

Date :

(Hitesh Kumar)