



CURRICULAM VITEA

T-37/1 First Floor Front
Side Baljeet Nagar New
Delh-i110008.
Phone No:9810749555

E-mail Id: rajs4u2007@gmail.com

RAJINDER SINGH BISHT

Career Objective :

Seeking a suitable position in your esteemed organization, compatible with my qualification, experience and capabilities, I would like to identify myself in an excellent establishment like yours where I can have fertile working environment and ample opportunities to boost my caliber. to work and prove in an organization that offers a challenging work environment with a human touch and to seek a responsible position in a professionally managed organization. And utilize the experience gained to create a favorable impact on the organization development

Qualities & Skills:

- ◇ Believe in quality with hard work and sincerity.
- ◇ Strong interpersonal & communication skills.

Job profile

Interact with customers respond to customer queries & complaints. Handling Irate Customers. Support customers related initiatives and promotions. Supporting the team And generating reports. Coordinating with Departments and investigating complaints. Manage Air ticket's and Railway Thickets for the Clint and responsible for developing Sales strategies and lookup Sales and Purchasing Department

ORGANISATIONAL EXPERIENCE

Working with **Shiv Travels(Regd.)** 4257, Telmandi Pahar Ganj New Delhi. From 1st March 2004 to till dated as a Admin Head Company involved in Air Ticketing ,Railway Ticketing (PRS,ERS and UTS) Bus and car Rentals

Worked with **Capital Travels (P) Ltd.** New Delhi. from Jan 2002 to Feb 2004

Worked with **Hotel Pal Regency,** 59/1, New Rohtak Road Karol Bagh New Delhi From 15 April 1998to 25th Nov 2001. As front office. Executive

Educational Qualification

S.No.	Description	Board/University	Passing Years	Grade
1.	Matriculation	U.P. Board Allahabad	1989	I St Div.
2.	10+2	U.P. Board Allahabad	1991	IIInd Div.
3.	B.Com(Pass)	Muruli Manohar University JaunPur (U.P.)	1995	IIInd Div.
4.	e-DAST(2, Years Diploma in Advance Software Technology)	CMC Computer Education Ltd. 121,Rajendra Bhawan Rajendra Place N.Delhi-8.	1999 to 2001	B Grade

Content Covered:

Operating Systems	:: Ms Dos, Windows-95/98/2000/NT, Unix
Package Know	:: Ms-Office (Word, Excel, Power Point, Access)
RDBMS	:: Visual Basic, FoxPro 6, Oracle, Access

PERSONAL PROFILE

Father's Name	:: Sh. Sanjay Singh Bisht
Date of Birth	:: 05 th Dec.1975
Nationality	:: Indian
Marital Status	:: Married
Gender	:: Male
Religion	:: Hindu
Hobby	:: Watching TV ,Reading books and learning New things
Languages Knows	:: English, Hindi, Punjabi, Bengolies
Salary	:: Negotiable
Can join	:: Within Month
Date	:: 12/08/2020
Place	:: New Delhi

(RAJINDER SINGH BISHT)

