Vaibhav Kulshreshtha

Management Professional

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/vaibhav.kulshreshtha/
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in /vaibhavkulshreshtha/

RELIABLE AMBITIOUS HONEST CONSISTENT HARDWORKING
PROFESSIONAL
CREATIVE SMART

✉ vaibhav.kulshreshtha@gmail.com

📞 +91-9035045380

📍 B—935, Ground Floor, Greenfields Colony, Sector43, Faridabad, Haryana, India - 121003

🗓 11th August 1981

🤝 Married

P7836776

SUMMARY

of extensive experience in intelligence & special operations, well skilled and results-oriented Management & IT professional seeks position in Project Management, IT Infrastructure, Operations and Administration. Proven ability to assess and manage complex obstacles, viewed as a strong troubleshooter. Successful in intense and demanding environments, providing decisive team leadership and structure with a track record of motivating and developing soldiers. Open to relocate.

20+ YEARS ✓

EDUCATION

Batchelor of Business Administration
CCS University   *2002*
📍*Merrut, Uttar Pradesh*

O LEVEL
DOEACC Society   *2002*
📍*New Delhi, Delhi*

10 + 2
Rajasthan Board   *1999*
📍*Bharatpur, Rajasthan*

CERTIFICATE COURSES

ADVANCED DIPLOMA IN SOFTWARE TECHNOLOGY

UPTRON ACL   *2001*

DIPLOMA IN HARDWARE TECHNOLOGY & NETWORK MAINTENANCE

SSITC   *2000*

CERTIFICATE COURSE IN MICOROSOFT WINDOWS & OFFICE

NIIT   *1999*

WORK EXPERIENCE
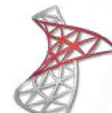
OPERATIONS HEAD

New Modern Bazaar Departmental Stores Pvt Ltd.   Aug, 2017 - Present

📍*New Delhi, Delhi*

WORK PROFILE

- *Lead the Tech Team for the Development of e-commerce website, Android and iOS app.*
- *Lead a team of 30 Managers and 150 Backend executives to carry out day to day operations of the Retail Store.*
- *IT infrastructure management,, Vendor Management, Data Analysis*
- *Liaising with FSSAI, MCD etc.*
- *Social Media Marketing*
- *Played a vital role to open new outlets by increased number of layout from 8 to 16...*
- *Established and managing Customer Support Team.*
- *Implementation of i-Retail software.*
- *Recruitment & training of Staff*
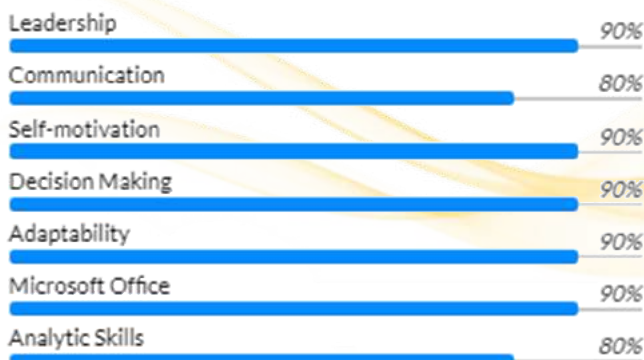- *Print & Publishing*

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LANGUAGES

ENGLISH ⭘⭘⭘⭘⭘

HINDI ⭘⭘⭘⭘⭘

PERSONAL SKILLS

Skill	
Leadership	90%
Communication	80%
Self-motivation	90%
Decision Making	90%
Adaptability	90%
Microsoft Office	90%
Analytic Skills	80%

MOST PROUD OF

PHYSICAL ORGANIZATION

Creative Thinking, Effectiveness, Productivity

PLANNING

Analyzing Issue, Decision Making, Project Management, Strategic Planning

TEAM WORK

Collaboration, Delegation, Goal Setting, Group Leadership

TECH PARTNERS

Extramarks
Education Made Easy & Effective

Microsoft

Educomp smartclass™

TATA class edge™
Inspired Schooling

NIIT nguru
Solutions for Schools

WORK EXPERIENCE

CHIEF OPERATING OFFICER

Bangalore International Group of Institutions
May, 2011 - July, 2017

📍 Bengaluru, Karnataka

WORK PROFILE

- IT Infrastructure Management
- Recruitment of Teaching & Administrative Staff and Training
- Conduction of Competitive Examination and Recreational Activities for Teachers and Students
- International School Award, ISO Certification.
- Social Media activities and Marketing
- Government Affiliations, Compliances and Liaising
- Time Table and Rooster Management
- International Students & Teachers Exchange
- Print & Publishing of School Magazine, Brochures etc.
- Development of School Website
- Safety & Security Management

MANAGER - OPERATIONS

Delhi Public School   June, 2009 - May, 2011

📍 Bharatpur, Rajasthan

WORK PROFILE

- IT Infrastructure Management
- Recruitment & Training of Staff
- ISO Certification
- CBSE Affiliation
- Time Table & Rooster Management
- Development of School Website
- Safety & Security Management
- Transport Management
- Print & Publishing of School Magazine, Brochures etc.
- Students Admission Management

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AWARDS & ACHIEVEMENTS

BEST PRINCIPAL OF SOUTH INDIA
SCIENCE OLYMPIAD FOUNDATION 2016

NOMINATION FOR GLOBAL TEACERS AWARD
BRITISH COUNCIL 2012

INTERNATIONAL SCHOOL AWARD COORDINATOR
BRITISH COUNCIL 2011

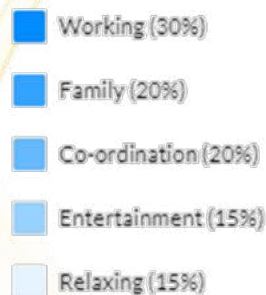### HIND GAURAV AWARD
ISSID 2018

AWARD FOR GLOBALIZATION OF INDIAN INDUSTRIES & GLOBAL PEACE
IEDRA 2018

AWARD FOR INDIVIDUAL ACHIEVEMENTS & INTELLECTUAL EXCELLENCE
IPEGA & IICIT 2017

MY TIME

- Working (30%)
- Family (20%)
- Co-ordination (20%)
- Entertainment (15%)
- Relaxing (15%)

COUNTRIES EXPLORED

HOBBIES

WORK EXPERIENCE

MANAGER PROJECTS
Sai Infosystems India Limited

Dec, 2003 - June, 2009

📍 *New Delhi, Delhi*

WORK PROFILE

- *Headed North India for Government Project and Corporate Project like BSNL, MTNL, Adani, BJP Office etc.*
- *Power of Attorney holder for Tender Process and financial bids.*
- *Implemented CCMS Project and Call Centers for BSNL North India, e-Tender Portal for MTNL, Adani Corporate House in Gurgaon etc.*
- *Led the team of 500 Engineers in North India*

MANAGER - SYSTEMS
Hindustan Times Limited

Apr, 2002 - Dec, 2003

📍 *Gurugram, Haryana*

WORK PROFILE

- *Handled Day to Operations to Publishing News Paper & Supplements*
- *Quality Checking*
- *Established virus free and secured Network between Head Office and Remote locations.*
- *Six Sigma Implementation*

MANAGER - TECHNICAL OPERATIONS
Jointeca Software Solutions

July, 1999 - Apr, 2002

📍 *Mathura, Uttar Pradesh*

WORK PROFILE

- *Understand the requirement of clients and guide the development team for Software Development.*